

- **Administrative and Financial Matters:** bursar@sanawar.edu.in
- Parents complaints will be acknowledged in writing, normally within three working days after receipt, during term time and, as soon as practicable during the holidays. The acknowledgement will indicate the action that is being taken and the likely timeline for resolution.

If a parent is dissatisfied with the decision taken, they can raise their concern to the Deputy Headmaster in writing/email, who will be the Single Point of Contact.

Contact details of Mr. Ravi Kumar, the Deputy Headmaster:

E-mail: dhm@sanawar.edu.in, Mobile: 8091619512

- The Headmaster will be kept informed of all issues reaching this level.
- The Headmaster will take the final decision.

Note:

- Parents are requested to follow the above procedure for complaints and grievances instead of writing directly (*in the very first instance*) to the Headmaster/ Members of the Board. Following this procedure will ensure timely response from concerned staff members who are accountable for resolving any issues.
- The school does not respond to comments/rumors/anonymous posts on social media. ***Parents who have any concerns are encouraged to contact the school directly by following the above procedure.***

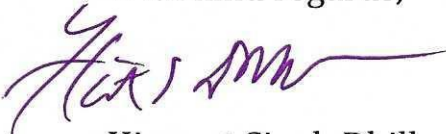
The Term dates for 2025 are as under:

End of Spring Term for students	2 nd June, '25
Return of students for Founder's Term	18 th July, '25

Let me take this opportunity to wish each and every member of the Sanawarian Family well-being, safety, good health, happiness and success. Always grateful for the blessing of your great help and solid support! Wishing every one of you the very best!

Stay well! Stay blessed! Never Give In!

With kind regards,



Himmat Singh Dhillon,
Headmaster.